

Job Posting

Saddle Stitcher Operator



About Us

The Ovid Bell Press, Inc., of Fulton, MO, (www.ovidbell.com) is a full-service printing company of short-to-medium run periodicals, magazines, and journals. From digital files, printed page, to binding, labeling, packaging, co-mailing, or shipping; The Ovid Bell Press works hard to guide publications efficiently and successfully from submission to delivery. OBP has been built on a strong foundation of honesty, integrity and printing excellence. We continue to operate with the same principles this company was founded on as a subsidiary of Walsworth Publishing, Co.

Position Description:

We currently have an opening on **NIGHT SHIFT** for the position of **SADDLE STITCHER OPERATOR** in our facility for three (3) nights from 6:00 PM until 6:00 AM (36 hours), and overtime as required. Overtime is paid at 37.5 hours.

Job Responsibilities:

The Saddle Stitcher Operator is responsible to safely and efficiently operate a 10-pocket Heidelberg Stitcher with flat cover feeder.

Responsibilities also include:

- Binding sheets into saddle-stitched and trimmed magazines with automated bindery finishing machinery
- Loading pockets in proper order, making necessary adjustments to stitcher, trimmer, and punch
- Inspecting finished work during production and making modification as needed
- Ensuring daily schedule is met in a fast-paced printing environment

Physical Requirements:

Capable of repeated bending, squatting, standing, and lifting (12 hours) a day. Moving skids of printed matter safely with power jack.

Education and Experience Requirements:

Candidates must have 2 years' experience with Muller Saddle Stitchers (Bravo and Primera models).

Other skills, abilities and qualifications include:

- 18 years of age or older
- High school diploma or equivalent
- Excellent attendance record
- Ability to do mathematical calculations and computations accurately
- Good manual dexterity for constant handling of materials
- Knowledge of color and excellent visual skills to detect any variance issues
- Ability to set up (make-ready) and run all aspects of the saddle stitcher (pockets, gatherer, stitcher heads, in feed, trimmer, mail table and mail head, etc.), including stacker, tiers, mail control, and run demographic and inkjet.
- Ability to read, understand, and complete job according to job ticket specifications, binding instructions, and mailing instructions to deliver a quality product.

- Ability to support material handlers during continuous and self-supported running (including mail-sacking, skid stacking, pocket filling, cover filling, etc.) and give work direction during downtime and clean-up
- Must have mechanical aptitude, and the ability to troubleshoot equipment for set up and malfunctions and perform minor repairs
- Ability to ensure proper functioning of safety devices (i.e. guards, stop buttons)
- Must be able to bend and lift continuously, performing repetitious tasks in a fast-paced atmosphere, and stand for extended periods of time with or without a reasonable accommodation
- Must be able to thrive in a team environment and work independently with minimal supervision
- Ability to assist in controlling loss and/or spoilage in the department
- Must have the ability to establish credibility and be decisive
- Must have good reasoning abilities and sound judgement
- Must demonstrate ability to analyze and provide actionable improvements
- Must have excellent communication and interpersonal skills in order to connect and communicate with employees at all levels of the organization and customers that come in for press checks

What We Offer:

Health Insurance (PPO or HDHP with an HSA that company contributes to, Dental, Vision), Company-paid Short-term/Long-Term Disability and Life & AD&D, Voluntary Supplemental Insurance, AFLAC, 401K, Birthday off with pay, Paid Vacation, Paid Sick Days, Paid Holidays, Profit-Sharing, Overtime paid after 37.5 hours, shift differential pay.

How to Apply

Please submit your resume to hr@ovidbell.com or by fax to 573-642-9383.

You may also fill out an application on-site between hours of 8-4, M-F at 1201 Bluff Street, Fulton, MO 65251.

Compensation is commensurate with experience and accompanies a competitive benefits package. *OBP is an equal opportunity/disability/veteran employer.*